



September 27<sup>th</sup>, 2013

TO: NS Local Presidents, Regional Women's Committee, Human Rights Committee and Area Council, NVPs/RVPs, Atlantic Regional Council Members and NAPC Members

FROM: Jeannie Baldwin, Regional Executive Vice-President (Atlantic)

RE: UNIONS WORK FOR WOMEN - ADVANCED TRAINING COURSE

The Public Service Alliance of Canada is pleased to announce the development of a new training course for union women entitled "Unions Work for Women". This course replaces the former Women at Work course.

Unions Work for Women is a two and a half day training course that will be offered as an Advanced Training Course. This course is scheduled to start in Nova Scotia at 10:00 am, Friday, November 29, 2013 and end at 12:00 noon on Sunday, December 1<sup>st</sup>, 2013. The training will take place in the boardroom of the Public Service Alliance of Canada office at 287 Lacewood Drive, Suite 301, Halifax, NS.

Enclosed is the registration form and Course Poster. Please ensure wide distribution throughout your membership. The deadline to apply is **November 8<sup>th</sup>**. See the application form attached.

### Family Care

To improve access to conferences and training for members with family care responsibilities, the PSAC has a Family Care Allowance Policy in place.

We are looking forward to the upcoming training course and see it as an opportunity for our members to continue the important work of maintaining and improving activism of the union in the struggle.

## **Scent Free**

To assist members with environmental sensitivities, we must insist on a "scent-free" environment.

## **Expenses**

Expenses will be paid in accordance with the PSAC Travel Policy.

## **Members Travelling to the Course**

A block of rooms is being held at the Delta Halifax for members travelling to the course from out-of-town. The rate is \$119.00/per night, parking is included. The total room cost including taxes is \$139.59. Only members whose residence is over 100 km one way from the course will be considered as being in travel status.

## **Course Hours**

The course will begin at 10:00 am on Friday November 29<sup>th</sup> to allow for travelling in the morning and will end on Sunday, December 1<sup>st</sup> at 2:00 pm. The course will begin at 9:00 am the other two days.

If you require further information with regard to this course, please call the Halifax Regional Office at (902) 443-3541.

In Solidarity,



Jeannie Baldwin  
Regional Executive Vice-President, Atlantic

Encl.



**APPLICATION FORM**  
**Unions Work For Women**  
**November 29 - December 1<sup>st</sup>, 2013**

**NAME** \_\_\_\_\_  
(Surname) PLEASE PRINT (First Name)

**ADDRESS** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Postal Code)

**TELEPHONE** (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
(Home) (Work)

**CELL** (\_\_\_\_) \_\_\_\_\_ **FAX** (\_\_\_\_) \_\_\_\_\_

**E-MAIL** (work) \_\_\_\_\_ (other) \_\_\_\_\_

**COMPONENT / DCL** \_\_\_\_\_ **LOCAL NUMBER** \_\_\_\_\_  
(If applicable)

**PSAC ID (Membership Number)** \_\_\_\_\_

With this application, I authorize use of the above information for the Participants' List, to be distributed to participants at the course. (Please indicate any special requests in this regard.)

**UNION ACTIVITIES**

**Are you a member of a Women's Committee? Please explain:** \_\_\_\_\_  
\_\_\_\_\_

**Are you a Local Steward?** \_\_\_\_\_

**Other union office(s) presently held:** \_\_\_\_\_  
\_\_\_\_\_

**Other union/community experience:** \_\_\_\_\_  
\_\_\_\_\_

## EDUCATION

**Building Union Solidarity / Talking Union Basics Course**

Location: \_\_\_\_\_ Year: \_\_\_\_\_

Sponsored by: PSAC \_\_\_\_\_ Component \_\_\_\_\_

**PSAC ADVANCED COURSES (including Atlantic Schools and Stewards' Retreats, Representation Skills courses)**

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## EMPLOYMENT

Employer: \_\_\_\_\_

Work location: \_\_\_\_\_

## FAMILY CARE

Please indicate if you will require Family Care Allowance \_\_\_\_\_

The PSAC has a family care allowance policy. Please contact your Regional Office for more information or view our website.

**SMOKE FREE** - the course facilities are smoke free.

**SCENT FREE** - to assist members with environmental sensitivities we must insist on a "scent-free" environment. Please see our attached Scent Free Policy.

## WAGES:

Will you be applying for paid training leave with pay from the employer?

Yes \_\_\_\_\_ No \_\_\_\_\_

## SIGNATURES

**Applicant:** With this application, I agree to attend and participate in all sessions, including scheduled evening sessions, and to complete all assignments. I have read the Alliance policy documents on harassment provided by my local and understand my responsibilities in accordance with them. (The policy is available on the PSAC website.)

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date of application

**Authorization:** I authorize the above member to attend the Unions Work for Women course as it meets a training need of the union. Specifically, the training will be used to the benefit of the membership by:

\_\_\_\_\_  
\_\_\_\_\_

Please indicate whether you are the President of the member's Local or the Chair of a PSAC Committee, Area Council or Circle in which this member is an active participant.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**PLEASE RETURN THE COMPLETED APPLICATION TO THE PSAC REGIONAL OFFICE BEFORE \_\_\_\_\_**

**The following criteria is considered when selecting participants**

Region  
Equity  
Directly chartered locals  
Language  
Components  
Young workers  
Activism  
Past attendance

## SELF IDENTIFICATION (OPTIONAL)

The Alliance is committed to ensuring that PSAC programs are accessible to all members. The information requested in this section will help us assess our success in reaching youth, as well as members who belong to groups identified in the PSAC Human Rights Policy. All information will be kept confidential.

Are you Aboriginal, Métis, Inuit or Inuk? Yes \_\_\_ No \_\_\_

Are you racially visible? Yes \_\_\_ No \_\_\_

If yes, and you wish to identify with a specific racially visible group, please indicate:

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Are you a person with a disability? Yes \_\_\_ No \_\_\_

Are you gay, lesbian, bisexual or transgender? Yes \_\_\_ No \_\_\_

Are you a young\worker applicant (30 years of age and under)? Yes \_\_\_ No \_\_\_

This form can be made available in various formats, including Braille, English, French, and on disk in English and French. Contact your PSAC Regional Office for more information.



# Unions work for Women

The goal of the course is to build a better union, better workplaces and a better society by encouraging and supporting active PSAC women in their struggle for fairness, equality and social justice.

By the end of the course participants will:

- Know about the herstory and current work of the labour and social justice movements;
- Know about the fragility of the movements' gains, especially in the current economic and political context;
- Feel part of a movement for change, for equality and for social justice;
- Feel increased confidence in their skills and knowledge;
- Be able to work strategically with other activists;
- Be able to take on a leadership role in the PSAC, in their workplaces and in their communities.

**Where: PSAC Boardroom  
287 Lacewood Dr, Suite 301, Halifax, NS**

**When: November 29 – December 1<sup>st</sup>, 2013**

Please send applications no later than **November 8<sup>th</sup>** to:  
PSAC, 287 Lacewood Dr., Suite 301  
Halifax, NS B3M 3Y7  
FAX: (902) 443-8291

Expenses will be paid in accordance with the PSAC Travel Policy

For information contact: Halifax Regional Office at (902) 443-3541 or 1-800-839-6661